

# Pioneer Career and Technology Center Board Meeting

Board Office Conference Room  
Monday, June 19, 2017  
7:00pm

RECORD OF PROCEEDINGS: Minutes of the PIONEER CAREER AND TECHNOLOGY CENTER BOARD OF EDUCATION MEETING

HELD: Monday, June 19, 2017

7:00 pm

**Present:** Mr. Tom Clutter, Board Member; Mrs. Mary Dixon, Board Member; Mrs. Mary Jean Theaker, Board Member; Kris Kowalski, Director of Operations, High School; Gregory D. Nickoli, Superintendent; Mr. Dennis Long, Board Vice President; Linda Schumacher, Treasurer; Mr. Mike Grady, Board Member; Dr. Paul Johnson, Board Member; Jim Calhoun, Assistant Director, High School; Mr. Royden Smith, Board Member; Mr. Richard Prater, Board Member; Mr. Douglas Theaker, Board Member; Margie Prater, Board member; Mr. Bill Hope, Board Member

**Absent:** Becki Kimmel, Secretary, Board of Education; Martin Dzugan, Supervisor; Jason Fortman, Food Service Manager; Dena Kirby, Supervisor; Matt Parr, Supervisor; Donald Paullin, Supervisor; Jolene Young, Supervisor; Beckie Stacklin, Assistant Treasurer; Mary Lee Barr, Interim Administrator; Colton Penwell, EAP President

## 1 ROLL CALL

**Mr. Douglas Theaker, Board President**

### Minutes

#### Approved

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Dennis Long, Board Vice President	X		
Mr. Mike Grady, Board Member	X		
Dr. Paul Johnson, Board Member	X		
Mr. Royden Smith, Board Member	X		
Mr. Richard Prater, Board Member	X		
Mr. Douglas Theaker, Board Member	X		
Margie Prater, Board member	X		
Mr. Bill Hope, Board Member	X		

## 2 PLEDGE TO THE FLAG

**Mr. Douglas Theaker, Board President**

## 3 MOMENT OF SILENCE


**Mr. Douglas Theaker, Board President**

## 4 CONSENT AGENDA

**Mr. Douglas Theaker, Board President**

### 4.1 Approval of May 2017 Minutes


**Mr. Douglas Theaker, Board President**

 [May 2017 Board Mtg. Minutes.pdf](#)

### 4.2 APPROVE TEMPORARY APPROPRIATIONS FOR 2017-2018

**Mr. Douglas Theaker, Board President**

Recommendation of Superintendent Gregory D. Nickoli that the temporary appropriations as presented by Treasurer Linda Schumacher, be approved.

 [Temporary Appropriations.17.18.pdf](#)

**4.3 ADOPT RESOLUTION FOR APPROVAL OF PURCHASE OF MEALS/AMENITIES TO FURTHER THE INTERESTS OF THE DISTRICT**

**Mr. Douglas Theaker, Board President**

 [Resolution 07.17 Approve purchase of meals.pdf](#)

**4.4 APPROVE REDUCTION IN FORCE (RIF)**

**Mr. Douglas Theaker, Board President**

 [Resolution 08.17 RIF.pdf](#)

**4.5 APPROVE LIABILITY, FLEET AND PROPERTY INSURANCE COVERAGE**

**Mr. Douglas Theaker, Board President**

 [SORSA.renewal proposal.pdf](#)

**4.6 APPROVE REVISIONS AND DELETIONS OF POLICY**

**Mr. Douglas Theaker, Board President**

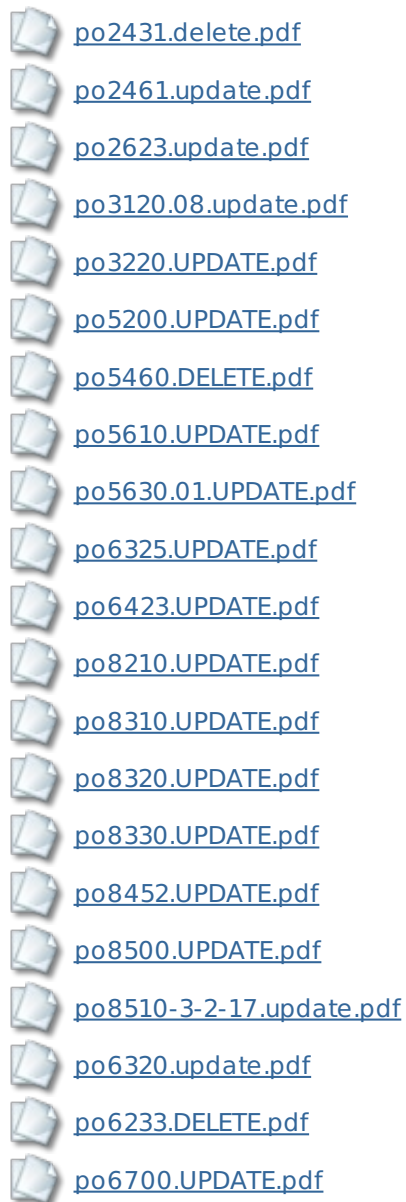
Recommendation of Superintendent Gregory D. Nickoli that the following policy revisions and deletions of present policy be approved.

- Revision to Bylaw 0142 - Bylaws - Board Member Qualifications/Terms of Office
- Revision to Policy 2430 - PROGRAM - District Sponsored Clubs and Activities
- Revision to Policy 2430.02 - PROGRAM - Participation of Community/Stem School Students in Extra-curricular Activities
- Deletion of Policy 2431 - PROGRAM - Interscholastic Athletics
- Revision of Policy 2461 - PROGRAM - Recording of District Meetings Involving Students and/or Parents
- Revision of Policy 2623 - PROGRAM - Student Assessment and Academic Intervention Services
- Revision of Policy 3120.08 - PROFESSIONAL STAFF - Employment of Personnel for co-curricular/Extra-Curricular Activities
- Revision of Policy 3220 - PROFESSIONAL STAFF - Standards-Based Teacher Evaluation
- Revision of Policy 5200 - STUDENTS - Attendance
- Deletion of Policy 5460 - STUDENTS - Graduation Requirements
- Revision of Policy 5610 - STUDENTS - Removal, Suspension, Expulsion and Permanent Expulsion of Students
- Revision of Policy 5630.01 - STUDENTS - Positive Behavior Intervention and Supports and Limited Use of Restraint and Seclusion
- Deletion of Policy 6233 - FINANCES - Amenities for participants at Meeting and/or Other Occasions
- Revision of Policy 6320 - FINANCES - Purchases
- Revision to Policy 6325 - FINANCES - Procurement - Federal Grants/Funds
- Revision to Policy 6423 - FINANCES - Use of Credit Cards
- Revision to Policy 6700 - FINANCES - Fair Labor Standards Act (FLSA)
- Revision to Policy 8210 - OPERATIONS - School Calendar
- Revision to Policy 8310 - OPERATIONS - Public Records
- Revision to Policy 8320 - OPERATIONS - Personnel Files
- Revision to Policy 8330 - OPERATIONS - Student Records
- Revision to Policy 8452 - OPERATIONS - Automated External Defibrillators (AED)
- Revision to Policy 8500 - OPERATIONS - Food Services
- Revision to Policy 8510 - OPERATIONS - Wellness

 [po140.update.pdf](#)

 [po2430.update.pdf](#)

 [po2430.02.pdf](#)



#### **4.7 APPROVE LIST OF EVALUATORS FOR OHIO TEACHER'S EVALUATION SYSTEM**

**Mr. Douglas Theaker, Board President**

Recommendation of Superintendent Gregory D. Nickoli that the follow administroators be approved as Evaluators for Ohio Teacher's Evaluation System (OTES) for the 2017-2018 school year, upon successful completion of the required OTES refresher course.

- Kris Kowalski
- Jim Calhoon
- Martin Dzugan
- Matt Parr
- Donald Paullin
- Jolene Young
- Shannon Sprang

#### **4.8 APPROVE EVALUATOR FOR OHIO SCHOOL COUNSELORS EVALUATION SYSTEM**

**Mr. Douglas Theaker, Board President**

Recommendation of Superintendent Gregory D. Nickoli that Shannon Sprang be approved as an evaluator for the Ohio School Counselors Evaluation System (OSCES) for the 2017-2018 school year.

#### **4.9 APPROVE EVALUATOR FOR OHIO PRINCIPAL'S EVALUATION SYSTEM (OPES)**

**Mr. Douglas Theaker, Board President**

Approve Gregory D. Nickoli, Superintendent, as evaluator for the 2017-2018 school year for the Ohio Principal's Evaluation System (OPES).

#### **4.10 APPROVE CONTRACTED SERVICES**

**Mr. Douglas Theaker, Board President**

Recommendation of Superintendent Gregory D. Nickoli that the following contracted services be approved:

- Donnie Perry as Technology Integrater through NCOCC, July 1, 2017 through July 31, 2017
- Luke Brenneman as Technology Coordinator through NCOCC; 2017-2018 School Year
- Rodney Lewis as Field Technician through NCOCC; 2017-2018 School Year

#### **4.11 APPROVE LOCAL PROFESSIONAL DEVELOPMENT COMMITTEE**

**Mr. Douglas Theaker, Board President**

 [APPROVE LOCAL PROFESSIONAL DEVELOPMENT COMMITTEE 2017.pdf](#)

#### **4.12 ADOPT RESOLUTION FOR CALAMITY DAY ALTERNATIVE MAKE-UP PLAN**

**Mr. Douglas Theaker, Board President**

Recommendation of Superintendent Gregory D. Nickoli that the following resolution be adopted for the use of blizzard bags as a Calamity Day Alternative Make up Plan for the 2017-2018 school year.

 [Resolution 09.17 Calamity Day.Alternative Makeup plan.pdf](#)

#### **4.13 APPROVE AGREEMENTS WITH NCOCC FOR SERVICE AND LAN MANAGEMENT CONTRACT**

**Mr. Douglas Theaker, Board President**

Recommendation of Superintendent Gregory D. Nickoli that the Service Level Agreement and Contract and LAN Management Contract for FY18 be approved.


 [Service Agreement FY.18.NCOCC.pdf](#)

 [LAN Mgmt. Contract. FY18.NCOCC.pdf](#)

#### **4.14 APPROVE MEMORANDUM OF UNDERSTANDING WITH RICHLAND COUNTY JOB & FAMILY SERVICES FOR PARTICIPATION IN THE OhioMeansJobs PROGRAM**

**Mr. Douglas Theaker, Board President**

Recommendation of Superintendent Gregory D. Nickoli that the Memorandum of Understanding with Richland County Job & Family Services for the OhioMeansJobs program be approved.

 [MOU.2017 RichlandCtyJ FServices.pdf](#)

#### **4.15 APPROVE PARTICIPATION AWARDS FOR STUDENT INVOLVEMENT IN MIGRANT CAREER EXPLORATION EVENT**

**Mr. Douglas Theaker, Board President**

Recommendation of Superintendent Gregory D. Nickoli that the following students be approved for \$100 Participation Award for their involvement in the Migrant Career Exploration Event:

**STUDENTS:** Steven Amick, Caleb Anderson, Brach Beamer-Papay, Haley Crider, Trevor Demski, Haley Dyer, Abigail Fultz, Nathan Giles, Rebecca Gregg, Codi Hall, Katherine Isaac, Dylan Kubach, Jared Lewis, Jasmine Lopez, Erica Mabe, Luke Maxhimer, Jalen Picklesimer, Kayla Roberts, Darryl See, Kaleb Sherer, Hope Smith, Trevor Tallman, Sarah Toy, Amanda

#### 4.16 ACCEPT GRANTS

**Mr. Douglas Theaker, Board President**

Recommendation of Superintendent Gregory D. Nickoli that the following grant be accepted:

- Richland County Foundation/Women's Fund Grant used for GRADS Kids Fair - \$315
- Richland County Foundation/Gorman Fund - Scholarships - \$25,000

#### 4.17 ACCEPT DONATIONS

**Mr. Douglas Theaker, Board President**

Recommendation of Superintendent Gregory D. Nickoli that the following donations be accepted:

- **ArcelorMittal, Matt Smedley, Shelby, OH;** generous donation of 1,340 pounds of steel drops. This donation will be used by both our high school and Adult Education Welding Career Technical students.
- **Dr. Eugene Calver, DDS; Mansfield, OH;** generous donation of twenty (25) dental-related books and textbooks with an approximate value of \$250. These books and textbooks will be used for reference in our Dental Assisting Career-Technical program.
- **KB Machine Tool Fabrication, LLC, Bucyrus, OH;** generous donation of steel drops and metal sheets with an approximate value of \$1,000. This donation will be used by both our high school and Adult Education Welding Career Technical students.
- **Shelby Memorial Association, Shelby, OH;** generous monetary donation of \$75 to the Pioneer Penguin fund. This fund is used for students in need of financial assistance.
- **Wells Fargo Matching Gifts Program, St Paul, MN;** generous monetary donation of \$90 for the Pioneer Alumni fund. This donation will be put towards annual student scholarships awarded to Pioneer seniors.
- **Doug Zimmerman, Ashland, OH;** generous donation of a file cabinet with an approximate value of \$250.

#### 4.18 APPROVE STUDENT PARTICIPATION IN COMPETITIVE EVENTS

**Mr. Douglas Theaker, Board President**

Recommendation of Superintendent Gregory D. Nickoli that the following students be approved for participation in student competitive events:

##### **HOSA NATIONAL CHAMPIONSHIPS, Orlando, FL; June 20-25, 2017**

- **DENTAL ASSISTING STUDENTS:** Rachel Bell, Bucyrus HS; Haley Handshoe, Willard HS; Kaitlyn Bushey, Plymouth HS; Brandie Boger, Ashland HS; Logan Ballash, Lexington HS; Stephanie Stacklin, Lexington HS; Autumn Parr, Lexington HS and Chelsie Kegley, Lucas HS.
- **EXERCISE SCIENCE STUDENTS:** Danny Montgomery, Willard HS; Jaimie Blunt, Shelby HS; and Chris Schafer, Ontario
- **MEDICAL TECHNOLOGY STUDENT:** Mikaila Bardroff, Lexington HS.
- **CHAPERONES:** Mike Millward, Exercise Science/Sports Medicine Instructor/HOSA Advisor; Melissa Myers, Dental Assisting Instructor/HOSA Advisor; Dawn Roberts Medical Technologies Instructor; Karrie Davison, Library/Media Center Coordinator; Donald Paullin, Supervisor.

##### **FCCLA NATIONAL LEADERSHIP CONFERENCE, Nashville, TN, July 1-7, 2017**

- **CRESTLINE HS FCS Students:** Cameron Brlan, Leah Bruce, Destinee Hunt and Desiree Naveja. **CHAPERONES:** Kris Bruce, FCS Instructor/FCCLA Advisor; Amy Brlan and Karen Wood.

#### **Minutes**

**Motioned:** Mr. Dennis Long, Board Vice President

**Seconded:** Mr. Richard Prater, Board Member

<b>Voter</b>	<b>Yes</b>	<b>No</b>	<b>Abstaining</b>
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Dennis Long, Board Vice President	X		
Mr. Mike Grady, Board Member	X		
Dr. Paul Johnson, Board Member	X		
Mr. Royden Smith, Board Member	X		
Mr. Richard Prater, Board Member	X		
Mr. Douglas Theaker, Board Member	X		
Margie Prater, Board member	X		
Mr. Bill Hope, Board Member	X		

## 5 FINANCIAL REPORT

**Linda Schumacher, Treasurer**

 [Financial Report May.2017.pdf](#)

 [Appropriations.Budgetary Analysis 2016.2017.pdf](#)

### Minutes

#### Approved

**Motioned:** Mr. Richard Prater, Board Member

**Seconded:** Margie Prater, Board member

<b>Voter</b>	<b>Yes</b>	<b>No</b>	<b>Abstaining</b>
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Dennis Long, Board Vice President	X		
Mr. Mike Grady, Board Member	X		
Dr. Paul Johnson, Board Member	X		
Mr. Royden Smith, Board Member	X		
Mr. Richard Prater, Board Member	X		
Mr. Douglas Theaker, Board Member	X		
Margie Prater, Board member	X		
Mr. Bill Hope, Board Member	X		

## 6 RECOGNITION OF GUESTS

**Gregory D. Nickoli, Superintendent**

## 7 PRESENTATION

**Matt Parr, Supervisor**

Pioneer/Crestline FCCLA National Competitors - Cameron Brlan, Leah Bruce, Destinee Hunt and Desiree Naveja; with Kris Bruce, FCCLA Advisor/FCS Instructor

## 8 EAP REPRESENTATIVE

**Colton Penwell, EAP President**

**9 PUBLIC INPUT**

**Gregory D. Nickoli, Superintendent**

Board Policy Section 0164

**10 CORRESPONDENCE**

**Gregory D. Nickoli, Superintendent**

**11 REPORT ON 2016-2017 BOARD GOALS**

**Kris Kowalski, Director of Operations, High School**

**12 LEGISLATIVE LIAISON REPORT**

**Mrs. Mary Dixon, Board Member**

**13 SUPERINTENDENT'S REPORT**

**Gregory D. Nickoli, Superintendent**

 [June 2017 Superintendent s Report.pdf](#)

**14 ADOPT RESOLUTION DIRECTING SUPERINTENDENT AND TREASURER TO WORK WITH OSFC TO REPLACE HVAC SYSTEM**

**Mr. Douglas Theaker, Board President**

 [Resolution 10.17 hvac.pdf](#)

**Minutes**

**Approved**

**Motioned:** Mr. Richard Prater, Board Member

**Seconded:** Mr. Royden Smith, Board Member

<b>Voter</b>	<b>Yes</b>	<b>No</b>	<b>Abstaining</b>
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Dennis Long, Board Vice President	X		
Mr. Mike Grady, Board Member	X		
Dr. Paul Johnson, Board Member	X		
Mr. Royden Smith, Board Member	X		
Mr. Richard Prater, Board Member	X		
Mr. Douglas Theaker, Board Member	X		
Margie Prater, Board member	X		
Mr. Bill Hope, Board Member	X		

**15 PERSONNEL REPORT**

**Mr. Douglas Theaker, Board President**

Recommendation of Superintendent Gregory D. Nickoli that the following personnel recommendations be approved:

- Approve employment of Retiree-Rehire of Certificated personnel.
- Approve employment of Certificated personnel.
- Approve Supplemental Contracts for Certificated personnel.
- Approve Certificated Personnel Prep Day Pay
- Approve Professional Development/New Technology Extended Service for Certificated personnel.
- Approve Stipend Contracts for Certificated personnel.

- Approve employment of Part-time Classified personnel.
- Approve employment of Adult Education personnel.
- Approve employment of Student Workers.

 [June 2017 Personnel Report.pdf](#)

 [addendum June.2017.pdf](#)

**Minutes**

**Approved**

**Motioned:** Mrs. Mary Jean Theaker, Board Member

**Seconded:** Mrs. Mary Dixon, Board Member

<b>Voter</b>	<b>Yes</b>	<b>No</b>	<b>Abstaining</b>
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Dennis Long, Board Vice President	X		
Mr. Mike Grady, Board Member	X		
Dr. Paul Johnson, Board Member	X		
Mr. Royden Smith, Board Member	X		
Mr. Richard Prater, Board Member	X		
Mr. Douglas Theaker, Board Member	X		
Margie Prater, Board member	X		
Mr. Bill Hope, Board Member	X		

**16 ENTER INTO EXECUTIVE SESSION FOR THE PURPOSE OF EVALUATION OF THE SUPERINTENDENT AND TREASURER; AND SELF-EVALUATION OF THE BOARD**

**Mr. Douglas Theaker, Board President**

 [Superintendent s Evaluation.pdf](#)

 [Treasurer s Evaluation.pdf](#)

 [Self evaluation of the Board.pdf](#)

**Minutes**

Entered into Executive Session at 7:54 pm. Returned to Regular Session at 8:08 pm.

**Approved**

**Motioned:** Margie Prater, Board member

**Seconded:** Mr. Dennis Long, Board Vice President

<b>Voter</b>	<b>Yes</b>	<b>No</b>	<b>Abstaining</b>
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Dennis Long, Board Vice President	X		
Mr. Mike Grady, Board Member	X		
Dr. Paul Johnson, Board Member	X		



Mr. Royden Smith, Board Member	X
Mr. Richard Prater, Board Member	X
Mr. Douglas Theaker, Board Member	X
Margie Prater, Board member	X
Mr. Bill Hope, Board Member	X

## 17 ADJOURN MEETING

Mr. Douglas Theaker, Board President

### Minutes

#### Approved

**Motioned:** Mr. Richard Prater, Board Member

**Seconded:** Mr. Mike Grady, Board Member

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Dennis Long, Board Vice President	X		
Mr. Mike Grady, Board Member	X		
Dr. Paul Johnson, Board Member	X		
Mr. Royden Smith, Board Member	X		
Mr. Richard Prater, Board Member	X		
Mr. Douglas Theaker, Board Member	X		
Margie Prater, Board member	X		
Mr. Bill Hope, Board Member	X		